



HONEYWELL ACADEMY E-COMMERCE USER INSTRUCTIONS

June 1, 2024

Honeywell

AGENDA

- 1. Honeywell Academy e-Commerce feature**
- 2. What can a user perform without signing into the portal**
- 3. What can a user perform using their MYHONEYWELL account and signing in**
- 4. Requirements to purchase training courses using e-Commerce**
- 5. How to create a MYHONEYWELL account and request Buyer Access/Rights**
- 6. User Journey (Signed out)**
- 7. User Journeys (Signed in)**
 - a) User paying for a training course with Credit Card (CC) slides 11-20
 - b) User paying for a training course using a Purchase Order (PO) slides 21-30
 - c) User paying for a training course using Training Match Funds (TMF) slides 31-42
 - d) User paying for a training course using combination of TMF & CC or PO (Split Payment) slides 43-56

1. HONEYWELL ACADEMY E-COMMERCE FEATURE

What is e-Commerce

- E-commerce (electronic commerce) is the exchange of goods and services and the transmission of funds and data over the internet. E-commerce relies on technology and digital platforms, including websites and mobile apps to make buying and selling possible.
- Honeywell Academy has embarked upon a digital transformation journey to onboard this feature for the very first time that will allow a user to purchase and get enrolled into a training course via a seamless process

Allows a user to purchase and get enrolled via a seamless process

2. WHAT CAN BE ACCOMPLISHED WITHOUT SIGNING IN TO THE HONEYWELL ACADEMY PORTAL

Facets

54 results

Relevance **Date**

SELECT DATE RANGE Clear
19 Mar 2024 - 17 Jun 2024

APPLIED FILTERS Clear All

TRAINING TYPE Clear

- Asynchronous Training (AT) (15)
- Instructor-Led Training (ILT) (14)
- Virtual Instructor-Led Training (VILT) (25)

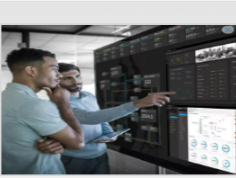
REGION Clear

- AMER - US, Canada, Latin America (17)
- APAC - Asia Pacific (6)
- EMEA - Europe, Middle East and Africa (29)

TRAINING LOCATION Clear

- Chicago (12)

EXP-02-VILT day(s)



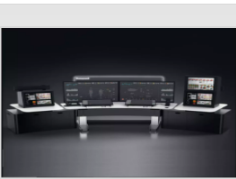
Experion PKS: Fundamentals - Server Engineering and Configuration Implementation

Participants will learn how to plan an Experion PKS system, configure a server for SCADA connections, integrate and use EPKS data in other applications.

Session Date 28 Mar 2024 03:30 to 09 May 2024 12:30
Language English
Training Type Instructor-Led Training (ILT)
Timezone (UTC+00:00) Greenwich Mean Time (GMT)
Region EMEA - Europe, Middle East and Africa
Location Chicago

[COURSE DETAILS](#) [SIGN IN](#)

EXP-13



Experion PKS Fundamentals - Controller and TPS Operation

Course participants will learn how to operate the Experion® PKS System connected to both the C200/300 controller and the TotalPlant Solution (TPS) system.

Session Date 28 Mar 2024 03:30 to 18 Apr 2024 12:30
Language English
Training Type Instructor-Led Training (ILT)
Timezone (UTC+00:00) Greenwich Mean Time (GMT)
Region EMEA - Europe, Middle East and Africa

EXP-02-VILT

Experion PKS: Fundamentals - Server Engineering and Configuration Implementation

Participants will learn how to plan an Experion PKS system, configure a server for SCADA connections, integrate and use EPKS data in other applications.



Course Overview

This course provides participants the ability to perform the following tasks as applicable to the Experion PKS System:

- Plan the system. This includes the planning of the Server, Stations, and the Fault Tolerant Ethernet
- Configure the Server. This includes setting up the Enterprise Model, SCADA Points, Alarms, Alarm Groups, and Preformatted and Custom Reports
- Integrate Experion PKS to OPC servers and Honeywell TPS
- Use Experion PKS data in other applications

The course is divided into two sections. The first section presents the basic concepts and strategies needed to develop guidelines for effective and consistent planning of the system. The second section is an extensive hands-on workshop. Participants will build and configure the server.

Course Objectives

- Recognize the role of the major hardware and Software components and learn how data flows through the Experion PKS Server
- Plan the Experion PKS Server and the Fault Tolerant Ethernet
- Configure Flex, Console and Console Extensions stations and Report printers
- Use the Configuration Studio for Server configuration
- Configure integration functionality
 - Integration to Honeywell TPS systems
 - Connection to OPC Servers
- Configure the Experion PKS Server for Process Control functionality such as:
 - Enterprise Model including Assets and Alarm Groups
 - SCADA Controllers, Channels, and Points
 - Alarm Settings
 - Alarm Event and Message Summaries
 - Dynamic Alarm Suppression
 - Alarm Tracker
 - SCADA Point Algorithms
 - History Archiving, Group and Trend Displays
 - Point schedules, Alarm Paging, and SCADA Recipes
 - Dynamic scanning
- Configure additional functionality such as:
 - Distributed System Architecture
 - Data exchange with Microsoft Excel and Batch Reports
 - Building Equipment
 - Electronic Flow Meter

Course Details

Course Number: EXP-02-VILT
Course Duration: day(s)
Prerequisite Course: EXP-02-VILT

Course Delivery Mode

- Instructor-Led Training (ILT)
- Honeywell In-center classroom training

Related Documents

[Download Course Flow Chart](#)

[Download Course PDF Flyer](#)

[Information Video](#)

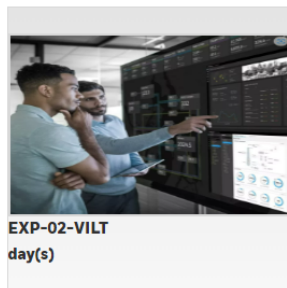
- Users will be able to search for training courses using various facet criteria
 - Facets include Date Range, Training Type, Region, Training location, Training program, Course Number, and Language
 - Users must **SIGN IN** to enroll into training courses

- Users will be able to view training course details
 - To include Course overview, Course objectives, Course details and Course delivery mode and any related documents

3. WHAT CAN A USER PERFORM USING THEIR MYHONEYWELL ACCOUNT AND SIGNING IN

- Search for training courses using various facets
- View training course details
- Enroll into courses by:
 1. Clicking on “Contact US” manual process or
 2. Clicking on “ORDER ONLINE” automated eCommerce
- If user has buyer rights, they can:
 - See the List Price and the Your Price if applicable
 - Can place an order online
 - Get enrolled via the order online process
 - Pay for training course using the below payment methods
 - Credit Card (CC)
 - Purchase Order (PO)
 - Training Match Funds (TMF)
 - TMF/CC
 - TMF/PO

User can choose to enroll via the manual process by clicking the CONTACT US



Experion PKS: Fundamentals - Server Engineering and Configuration Implementation

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Language	English
Training Type	Instructor-Led Training (ILT)
Timezone	(UTC+00:00) Greenwich Mean Time (GMT)
Region	EMEA - Europe, Middle East and Africa
Location	Chicago

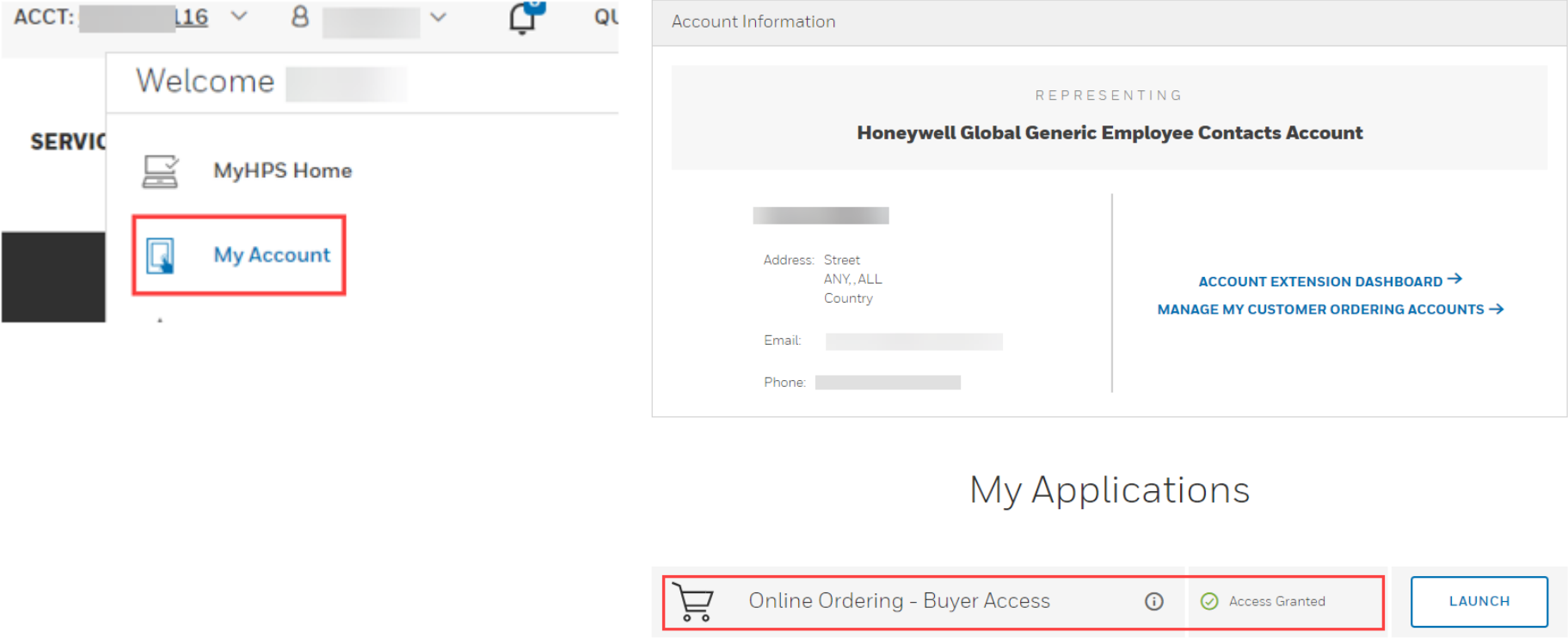
COURSE DETAILS

CONTACT US

ORDER ONLINE

4. REQUIREMENTS TO PURCHASE TRAINING COURSES USING E-COMMERCE

- User must have a MYHONEYWLL account
- User must have Buyer Access/Rights enabled which will look like the below



Key takeaway, Buyer Access/Rights enabled

5. HOW TO CREATE A MYHONEYWELL ACCOUNT AND REQUEST BUYER ACCESS/RIGHTS

- Please click on the below URL
 - <https://process.honeywell.com/content/dam/process/en/documents/training-docs/Creating%20MYHONEYWELL%20Account.pdf>

Key takeaway, Buyer Access/Rights request

6. USER JOURNEY (SIGNED OUT/NO MYHONEYWELL ACCOUNT)

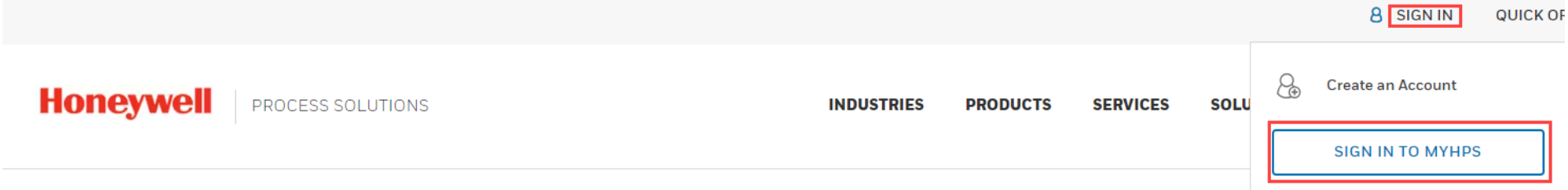
- User visits <https://process.honeywell.com/us/en/services/training>
- User clicks on Access Course Schedule

Honeywell Academy

Skills shortages, remote working and digital technologies are changing the way we work. Honeywell Academy is the single-stop for solutions to accelerate and enhance competencies for all your employees.

[ACCESS COURSE SCHEDULE](#)

- User can search and view Course details for global Honeywell Academy offerings
- If user would like to enroll and pay for offerings user needs to create a MYHONEYWELL account and SIGN IN by clicking on the SIGN IN>SIGN IN TO MYHPS



- If you click on the Blue SIGN IN button, you still need to click on the above

Key Takeaway, User needs to create MYHONEYWELL Account.

7. USER JOURNEYS (SIGNED IN)

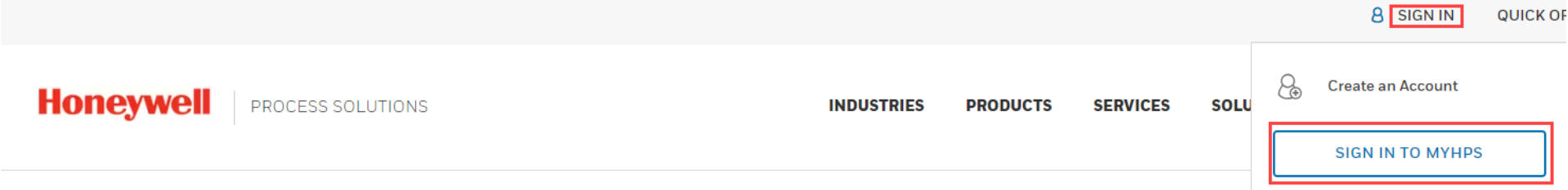
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[ACCESS COURSE SCHEDULE](#)

- User can search and view Course details for global Honeywell Academy offerings
- If user would like to view course prices, enroll and pay for offerings user needs to SIGN IN by clicking on the SIGN IN>SIGN IN TO MYHPS



- If you click on the Blue SIGN IN button, you still need to click on the above
- User enters their email address they used to create their MYHONEYWELL account then clicks next

7. USER JOURNEY (SIGNED IN) CONT'D

- **User paying for a training course with Credit Card (CC) using e-Commerce**

- User visits <https://process.honeywell.com/us/en/services/training>

- User clicks on Access Course Schedule

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 [ACCESS COURSE SCHEDULE](#)

- User searches and selects a course

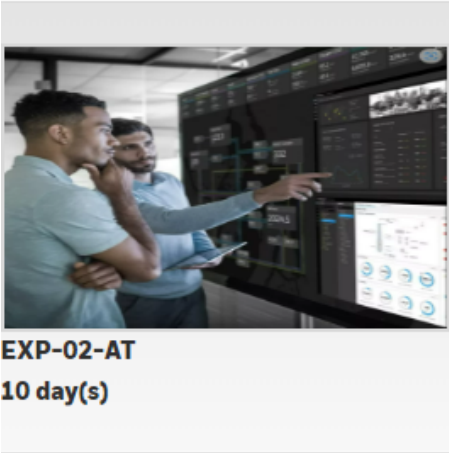
- If user has Buyer Access/Rights, they will see a blue ORDER ONLINE button which will be used to pay for the course and initiate enrollment into the course digitally.

- If user does not have Buyer Rights/Access, they will not see the Blue ORDER ONLINE button but will see a Blue CONTACT US button which when clicked will bring up the email template that a user needs to fill in and send to us (This is the manual/legacy method of paying for and getting enrolled into a course)

- Users can request for Buyer Access/Rights which will take 24-48hrs to process

7. USER JOURNEY (SIGNED IN) CONT'D

- User paying for a training course with Credit Card (CC) using e-Commerce
 - User has selected the course they want to enroll in they now need to click on the Blue ORDER ONLINE button



Experion PKS: Fundamentals - Server Engineering and Configuration Implementation

Participants will learn how to plan an Experion PKS system, configure a server for SCADA connections, integrate and use EPKS data in other applications

Session Date	02 May 2024 to 20 Dec 2024
Language	English
Training Type	Asynchronous Training (AT)
Timezone	(UTC-04:00) Bolivia Time (BOT)
Region	AMER - US, Canada, Latin America

[COURSE DETAILS](#)

[CONTACT US](#)

[ORDER ONLINE](#)

7. USER JOURNEY (SIGNED IN) CONT'D

- User paying for a training course with Credit Card (CC) using e-Commerce
 - User will then be directed to a “Precheck out” page where they can view the details of the course for example:
 - List Price (LP)
 - Your Price if different from LP
 - Quantity MUST ALWAYS be one.
 - Subtotal
 - If all the above looks good user can add the item to their cart by clicking on the Blue ADD TO CART button

🏠 > Course List > Products > Trainings > Control Monitoring And Safety Systems > Experion PKS (EXP) > EXP-02-AT > [EXP-02-AT](#)

EXP-02-AT

Participants will learn how to plan an Experion PKS system, configure a server for SCADA connections, integrate and use EPKS data in other applications

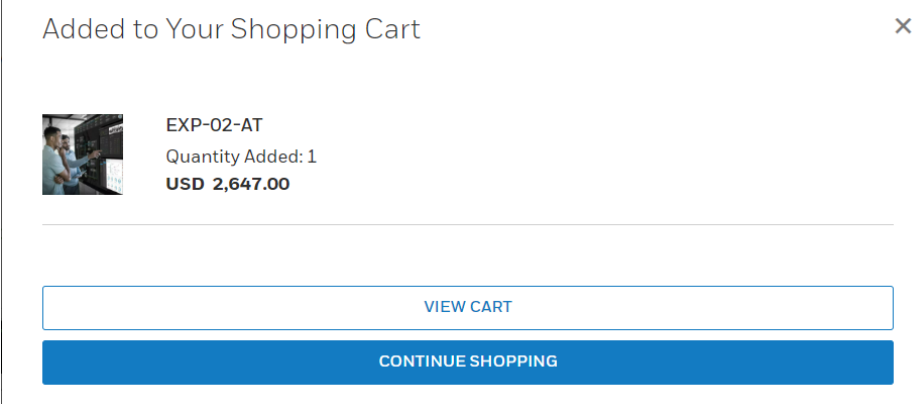


List Price	Your Price	Quantity	Subtotal
USD 2,647.00	USD 2,647.00	- 1 +	USD 2,647.00

[TRAINING COURSE SEARCH PAGE](#) [ADD TO CART](#)

7. USER JOURNEY (SIGNED IN) CONT'D

- **User paying for a training course with Credit Card (CC) using e-Commerce**
 - User will then see a dialog box to either “VIEW CART or CONTINUE SHOPPING”




- Here user can click the view cart button or elect to continue shopping


7. USER JOURNEY (SIGNED IN) CONT'D

- User paying for a training course with Credit Card (CC) using e-Commerce
 - When user clicks the VIEW CART button they will be taken to their “CHECK OUT” page
 - User can do the following in this page
 - Click CLEAR CART – removes all items in your cart
 - Click on the trash can for individual items – removes just that item
 - If all looks good user clicks the Blue CHECK OUT button

< Continue Shopping

Cart ID: 0000093942 User Journey (Signed IN) cont'd CLEAR CART

Item	Part Number	Quantity	Price	Subtotal
10	 EXP-02-AT To 0	- 1 +	List Price: USD 2,647.00 Your Price: USD 2,647.00	USD 2,647.00



Your Order

Subtotal: USD 2,647.00

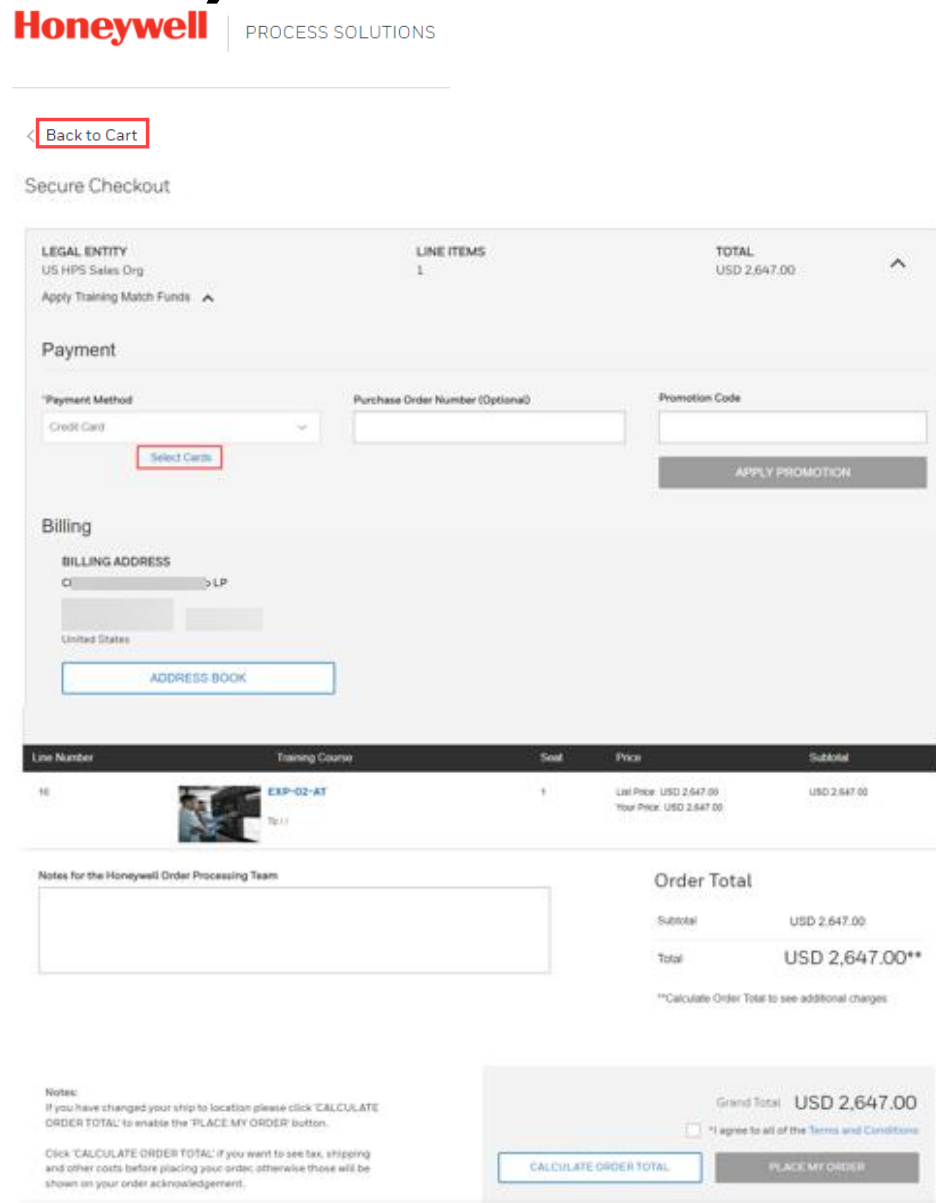
Total: USD 2,647.00

CHECK OUT

Note: All promotions, tax, and freight costs will be calculated in the checkout page

7. USER JOURNEY (SIGNED IN) CONT'D

- User paying for a training course with Credit Card (CC) using e-Commerce
 - When user clicks the “CHECK OUT” button user is taken to the Secure Checkout page
 - In this page user selects CC as payment method, they need to click on the Select Card
 - User will see a “Payment Wallet” dialog box where they can add/edit a CC or use one that is already saved
 - If user wants to remove this item, they need to use the Back to Cart breadcrumb to navigate back to their cart where they can either clear the cart completely or remove individual items



7. USER JOURNEY (SIGNED IN) CONT'D

- User paying for a training course with Credit Card (CC) using e-Commerce
 - In the Secure Checkout page
 - Users Billing address should already be prefilled if they need to change it, they can click on the ADDRESS BOOK button and select a different one

Select Billing Address

Account Name Enter the keyword

Account Name	Street Address	City	Region	Postal code	Country
<input type="radio"/> C LP	PO Box	lands			United States
<input type="radio"/> P Co	park Dr.				United States
<input type="radio"/> C LP	PO Box	lands			United States
<input checked="" type="radio"/> C LP	ines Dr.	lands			United States

7. USER JOURNEY (SIGNED IN) CONT'D

- **User paying for a training course with Credit Card (CC) using e-Commerce**
 - In the Secure Checkout page
 - User must click the “I agree to all of the Terms and Conditions” check box before the Blue PLACE MY ORDER button becomes active

Notes for the Honeywell Order Processing Team

Order Total

Subtotal	AR 5,839.46
Total	AR 5,839.46**

**Calculate Order Total to see additional charges

Notes:
If you have changed your ship to location please click 'CALCULATE ORDER TOTAL' to enable the 'PLACE MY ORDER' button.

Click 'CALCULATE ORDER TOTAL' if you want to see tax, shipping and other costs before placing your order, otherwise those will be shown on your order acknowledgement.

For large orders the order calculation process can take a long time.

Grand Total **AR 5,839.46**

*I agree to all of the Terms and Conditions

CALCULATE ORDER TOTAL PLACE MY ORDER

7. USER JOURNEY (SIGNED IN) CONT'D

- **User paying for a training course with Credit Card (CC) using e-Commerce**
 - In the Secure Checkout page
 - After user clicks the Blue PLACE MY ORDER button and there are no errors, they will see an Order Summary page and they will receive an email.
 - In the case of any errors where user cannot correct, please navigate back to your cart and empty it then use the CONTACT US button in the training search pages for the course you wish to enroll in (Manual Process)

Notes for the Honeywell Order Processing Team

Order Total

Subtotal AR 5,839.46

Total AR 5,839.46**

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Grand Total AR 5,839.46

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CALCULATE ORDER TOTAL PLACE MY ORDER

Facets

SELECT DATE RANGE Clear

20 Mar 2024 - 18 Jun 2024

APPLIED FILTERS Clear All

TRAINING TYPE Clear

- Asynchronous Training (AT) (14)
- Instructor-Led Training (ILT) (14)
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54 results

Relevance Date

EXP-02-VILT day(s)

Experion PKS: Fundamentals - Server Engineering and Configuration Implementation

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Session Date 28 Mar 2024 03:30 to 01 May 2024 12:30

Language English

Training Type Instructor-Led Training (ILT)

Timezone (UTC+00:00) Greenwich Mean Time (GMT)

Region EMEA - Europe, Middle East and Africa

Location Chicago

COURSE DETAILS CONTACT US ORDER ONLINE

7. USER JOURNEY (SIGNED IN) CONT'D

- **User paying for a training course with Credit Card (CC) using e-Commerce**
 - After user clicks the Blue PLACE MY ORDER button and there are no errors, they will see an Order Summary page and they will receive a Transaction Summary email from Honeywell Customer Service mailbox within some time.
 - User will be put on a Waiting User list until the Prerequisite's if any have been validated then user will be enrolled into the training course and will also receive a “Confirmation of Enrollment” email from our LMS.

Notes for the Honeywell Order Processing Team

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Subtotal	AR 5,839.46
Total	AR 5,839.46**

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- User clicks on Access Course Schedule

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 [ACCESS COURSE SCHEDULE](#)

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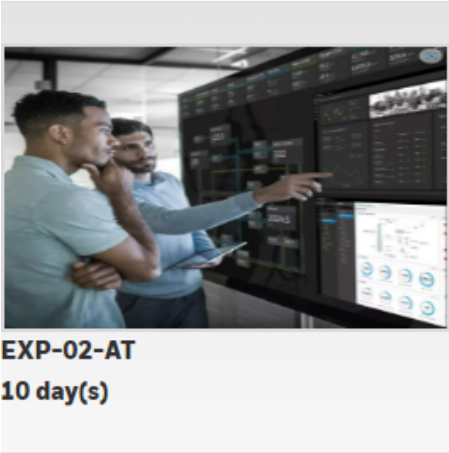
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[COURSE DETAILS](#)

[CONTACT US](#)

[ORDER ONLINE](#)

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🏠 > Course List > Products > Trainings > Control Monitoring And Safety Systems > Experion PKS (EXP) > EXP-02-AT > [EXP-02-AT](#)

EXP-02-AT

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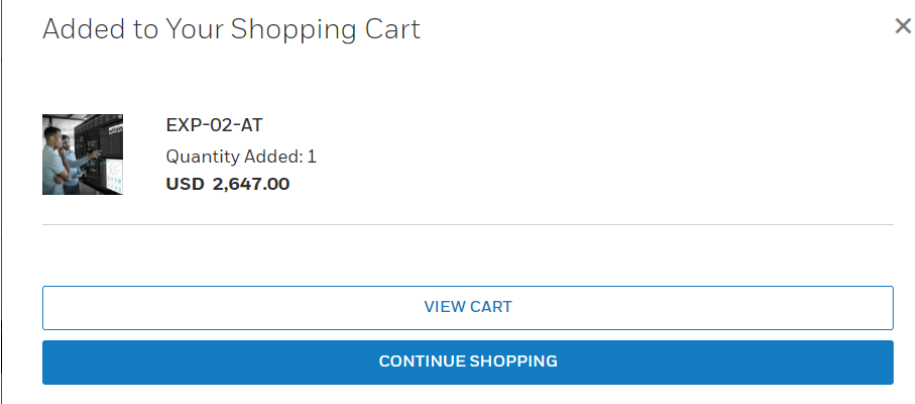


List Price	Your Price	Quantity	Subtotal
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[TRAINING COURSE SEARCH PAGE](#) [ADD TO CART](#)

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< Continue Shopping

Cart ID: 0000093997

CLEAR CART

Item	Part Number	Quantity	Price	Subtotal
10	 EXP-02-AT To ()	- 1 +	List Price: AR 17,244.00 Discount: 49.20% Your Price: AR 8,759.96	AR 8,759.96



Your Order

Subtotal: AR 8,759.96

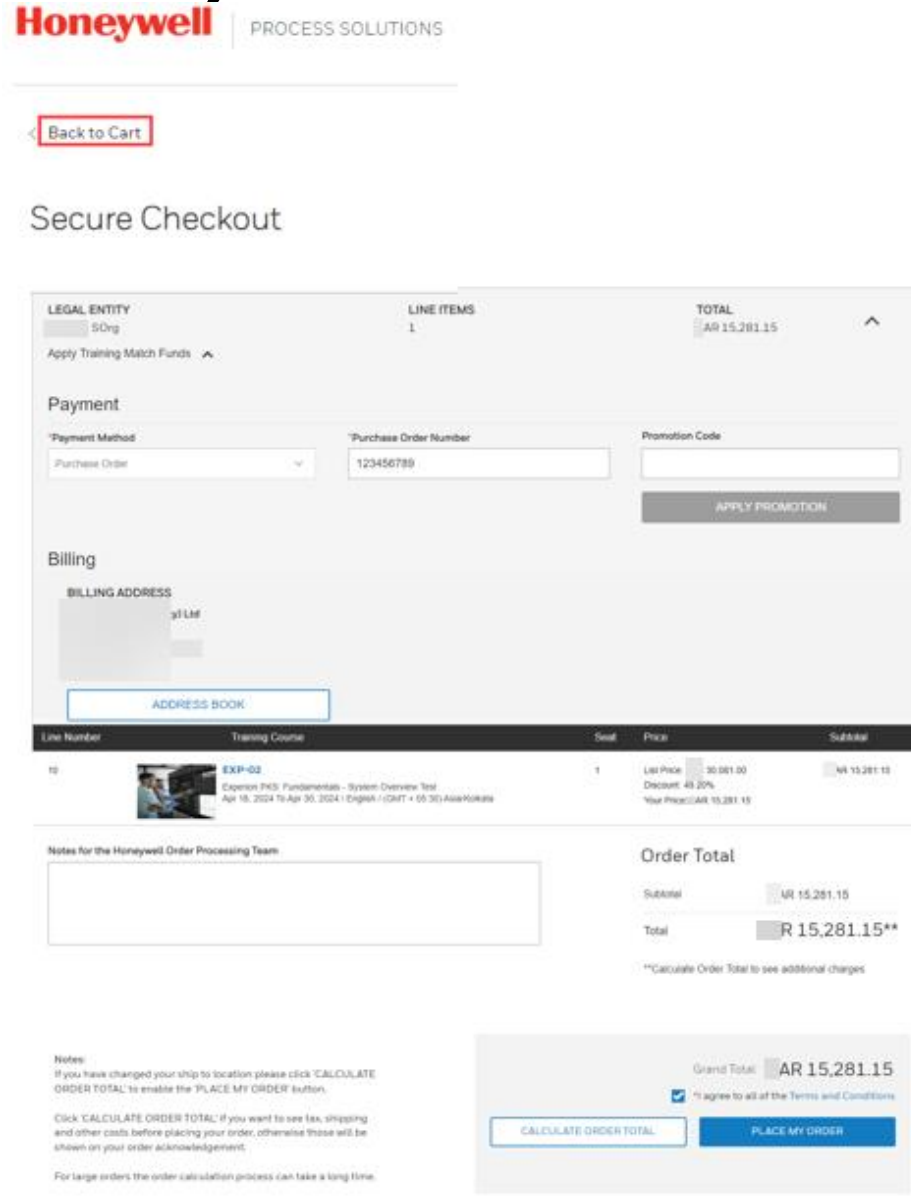
Total: AR 8,759.96

CHECK OUT

Note: All promotions, tax, and freight costs will be calculated in the checkout page

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- User paying for a training course with Purchase order (PO) using e-Commerce
 - When user clicks the “CHECK OUT” button user is taken to the Secure Checkout page
 - In this page user selects PO as payment method, user then enters PO number
 - If user wants to remove this item, they need to use the Back to Cart breadcrumb to navigate back to their cart where they can either clear the cart complete or remove individual items



7. USER JOURNEY (SIGNED IN) CONT'D

- User paying for a training course with Purchase Order (PO) using e-Commerce
 - In the Secure Checkout page
 - Users Billing address should already be prefilled if they need to change it, they can click on the ADDRESS BOOK button and select a different one

Select Billing Address

Account Name

	Account Name	Street Address	City	Region	Postal code	Country
<input type="radio"/>	C LP	PO Box	lands			United States
<input type="radio"/>	P Co	park Dr,				United States
<input type="radio"/>	C LP	PO Box	lands			United States
<input checked="" type="radio"/>	C LP	ines Dr,	lands			United States

7. USER JOURNEY (SIGNED IN) CONT'D

- **User paying for a training course with Purchase Order (PO) using e-Commerce**
 - When user is in the Secure Checkout page
 - User must click the “I agree to all of the Terms and Conditions” check box before the Blue PLACE MY ORDER button becomes active

Notes for the Honeywell Order Processing Team

Order Total	
Subtotal	AR 5,839.46
Total	AR 5,839.46**

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For large orders the order calculation process can take a long time.

Grand Total **AR 5,839.46**

*I agree to all of the Terms and Conditions

CALCULATE ORDER TOTAL

PLACE MY ORDER

7. USER JOURNEY (SIGNED IN) CONT'D

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CALCULATE ORDER TOTAL PLACE MY ORDER

Facets

SELECT DATE RANGE Clear

20 Mar 2024 - 18 Jun 2024

APPLIED FILTERS Clear All

TRAINING TYPE Clear

- Asynchronous Training (AT) (14)
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COURSE DETAILS CONTACT US ORDER ONLINE

7. USER JOURNEY (SIGNED IN) CONT'D

- **User paying for a training course with Purchase Order (PO) using e-Commerce**
 - After user clicks the Blue PLACE MY ORDER button and there are no errors, they will see an Order Summary page and they will receive a Transaction Summary email from Honeywell Customer Service mailbox within some time.
 - User will be put on a Waiting User list until the Prerequisite's if any have been validated then user will be enrolled into training course and will also receive a “Confirmation of Enrollment” email from our LMS.

The screenshot displays the checkout process. At the top left, there is a text box for 'Notes for the Honeywell Order Processing Team'. To the right, the 'Order Total' section shows a Subtotal of AR 5,839.46 and a Total of AR 5,839.46**. Below this, a note states: '**Calculate Order Total to see additional charges'. The bottom section contains a 'Notes' area with instructions: 'If you have changed your ship to location please click 'CALCULATE ORDER TOTAL' to enable the 'PLACE MY ORDER' button.' and 'Click 'CALCULATE ORDER TOTAL' if you want to see tax, shipping and other costs before placing your order, otherwise those will be shown on your order acknowledgement.' Below the notes, it says 'For large orders the order calculation process can take a long time.' On the right side of this section, the 'Grand Total' is AR 5,839.46, followed by a checked checkbox for 'I agree to all of the Terms and Conditions'. At the bottom, there are two buttons: 'CALCULATE ORDER TOTAL' and 'PLACE MY ORDER'.

7. USER JOURNEY (SIGNED IN) CONT'D

- User paying for a training course with Training Match Funds (TMF) using e-Commerce

- User visits <https://process.honeywell.com/us/en/services/training>

- User clicks on Access Course Schedule

Honeywell Academy

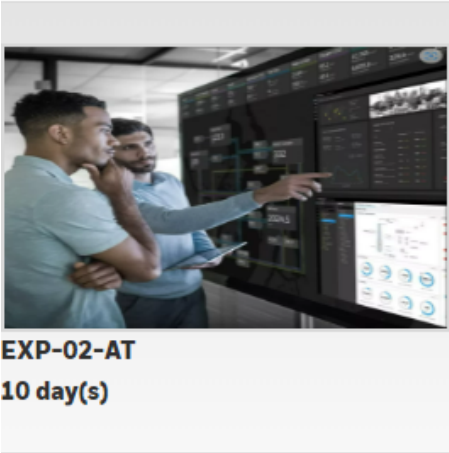
Skills shortages, remote working and digital technologies are changing the way we work. Honeywell Academy is the single-stop for solutions to accelerate and enhance competencies for all your employees.

 ACCESS COURSE SCHEDULE

- User searches and selects a course
- If user has Buyer Access/Rights, they will see a blue ORDER ONLINE button which will be used to pay for the course and initiate enrollment into the course digitally.
- If user does not have Buyer Rights/Access, they will not see the Blue ORDER ONLINE button but will see a Blue CONTACT US button which when clicked will bring up the email template that a user needs to fill in and send to us (This is the manual/legacy method of paying for and getting enrolled into a course)
- Users can request for Buyer Access/Rights which will take 24-48hrs to process

7. USER JOURNEY (SIGNED IN) CONT'D

- User paying for a training course with Training Match Funds (TMF) using e-Commerce
 - User has selected the course they want to enroll in they now need to click on the Blue ORDER ONLINE button



Experion PKS: Fundamentals - Server Engineering and Configuration Implementation

Participants will learn how to plan an Experion PKS system, configure a server for SCADA connections, integrate and use EPKS data in other applications

Session Date	02 May 2024 to 20 Dec 2024
Language	English
Training Type	Asynchronous Training (AT)
Timezone	(UTC-04:00) Bolivia Time (BOT)
Region	AMER - US, Canada, Latin America

[COURSE DETAILS](#)

[CONTACT US](#)

[ORDER ONLINE](#)

7. USER JOURNEY (SIGNED IN) CONT'D

- User paying for a training course with Training Match Funds (TMF) using e-Commerce cont'd
 - User will then be directed to a “Precheck out” page where they can view the details of the course for example:
 - List Price (LP)
 - Your Price if different from LP (Using any amount of TMF List Price must be used)
 - Quantity MUST ALWAYS be one.
 - Subtotal
 - If all the above looks good user can add the item to their cart by clicking on the Blue ADD TO CART button

Home > Course List > Products > Trainings > Control Monitoring And Safety Systems > Experion PKS (EXP) > EXP-02-AT > EXP-02-AT

EXP-02-AT

Participants will learn how to plan an Experion PKS system, configure a server for SCADA connections, integrate and use EPKS data in other applications

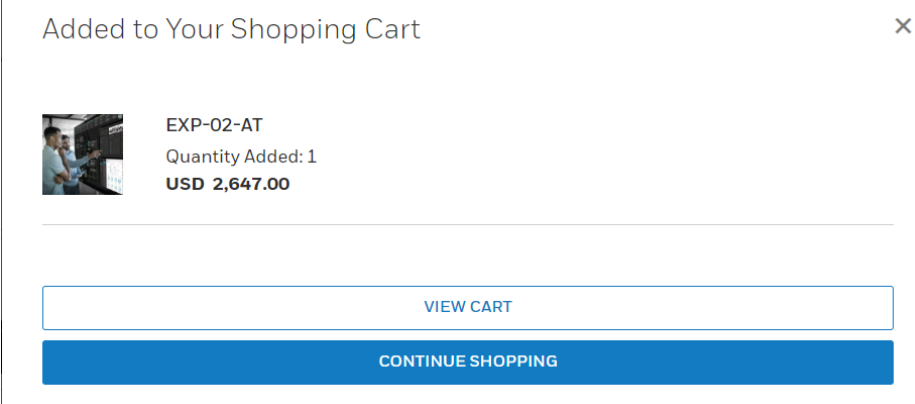


List Price	Your Price	Quantity	Subtotal
USD 2,647.00	USD 2,647.00	- 1 +	USD 2,647.00

TRAINING COURSE SEARCH PAGE ADD TO CART

7. USER JOURNEY (SIGNED IN) CONT'D

- User paying for a training course with Training Match Funds (TMF) using e-Commerce
 - User will then see a dialog box to either “VIEW CART or CONTINUE SHOPPING”




- Here user can click the view cart button or elect to continue shopping


7. USER JOURNEY (SIGNED IN) CONT'D

- User paying for a training course with Training Match Funds (TMF) using e-Commerce
 - When user clicks the VIEW CART button they will be taken to their “CHECK OUT” page
 - User can do the following in this page
 - Click CLEAR CART – removes all items in your cart
 - Click on the trash can for individual items – removes just that item
 - If all looks good user clicks the Blue CHECK OUT button

< Continue Shopping

Cart ID: 0000093942 User Journey (Signed IN) cont'd CLEAR CART

Item	Part Number	Quantity	Price	Subtotal
10	 EXP-02-AT To 0	- 1 +	List Price: USD 2,647.00 Your Price: USD 2,647.00	USD 2,647.00



Your Order

Subtotal: USD 2,647.00

Total: USD 2,647.00

CHECK OUT


Note: All promotions, tax, and freight costs will be calculated in the checkout page

7. USER JOURNEY (SIGNED IN) CONT'D

- User paying for a training course with Training Match Funds (TMF) using e-Commerce
 - When user is in the Secure Checkout page
 - User clicks the Apply Training Match Funds chevron
 - User enters valid TMF Local Reference number and clicks enter which results in the APPLY button to become active
 - **Note: If user does not know the Local Reference number, they can get the information from their manager or Training Coordinator**

Secure Checkout

LEGAL ENTITY	LINE ITEMS	TOTAL
HPS SOrg	1	AR 15,281.15

Apply Training Match Funds 

Training Match Funds Contract Number	Your Available Training Match Funds	Training Match Funds to Apply
<input type="text" value="0000000GEuAAM"/>		<input type="text"/>

Disclaimer: By applying any Training Match Funds (TMF) after clicking the Training Match Funds to Apply button, course price will be updated to the List Price that is reflected at the bottom of this screen in the Subtotal.

I agree to and acknowledge the following:
I have approval to consume my company's Training Match Funds (TMF) to pay for this training course.
The use of TMF can only be applied to the List Price of the course. An administrative fee of \$200 USD may be assessed if this transaction needs to be reversed after it has been processed.
[Honeywell Academy Terms and Conditions](#)
[SESP-Training-Match](#)

7. USER JOURNEY (SIGNED IN) CONT'D

- User paying for a training course with Training Match Funds (TMF) using e-Commerce

- When user is in the Secure Checkout page
 - User clicks the Blue APPLY button their TMF balance will be displayed
 - Upon entering any amount of TMF and checking the Check Box agreeing to the Terms and Conditions the Blue Apply Training Match funds button becomes active and the price of the course will be updated to the List Price minus any TMF applied as seen in the Subtotal at the bottom of the screen

- **Note: When using TMF funds to pay any amount of the course fee the List Price of the course will always be used and will be seen at the bottom of the screen in the Subtotal area**

Secure Checkout

LEGAL ENTITY	LINE ITEMS	TOTAL
HPS S0rg	1	AR 13139.42

Apply Training Match Funds


Training Match Funds Contract Number: 50000000GEuAAM Edit

Your Available Training Match Funds: AR 49000.5

Training Match Funds to Apply: 1000

I agree to and acknowledge the following:
I have approval to consume my company's Training Match Funds (TMF) to pay for this training course.
The use of TMF can only be applied to the List Price of the course.
An administrative fee of \$200 USD may be assessed if this transaction needs to be reversed after it has been processed.
Honeywell Academy Terms and Conditions
HESP-Training-Match

Apply Training Match Funds

Line Number	Training Course	Seat	Price	Subtotal
10	 EXP-02-VILT Test Instructor With VILT Course Mar 28, 2024 To Apr 11, 2024 / English / (GMT + 05:30) Asia/Kolkata	1	List Price: AR 25865.0 Your Price: AR 25865.0	AR 25865.0

Notes for the Honeywell Order Processing Team

Order Total

Subtotal: AR 25865.00

Training Match Funds: -AR 1,000.00

Total: AR 24865.00

**Calculate Order Total to see additional charges

Notes:
If you have changed your ship to location please click 'CALCULATE ORDER TOTAL' to enable the 'PLACE MY ORDER' button.
Click 'CALCULATE ORDER TOTAL' if you want to see tax, shipping and other costs before placing your order, otherwise those will be shown on your order acknowledgement.
For large orders the order calculation process can take a long time.

Grand Total: AR 24865.00

I agree to all of the Terms and Conditions

CALCULATE ORDER TOTAL PLACE MY ORDER

7. USER JOURNEY (SIGNED IN) CONT'D

- User paying for a training course with Training Match Funds (TMF) using e-Commerce
 - When user is in the Secure Checkout page
 - User must go back to top of page and edit the amount of TMF to cover the remaining balance then click the Blue Apply Training Match Funds button
 - User then scrolls down to see that they have used enough TMF to pay for the course against the List Price
 - If user wants to remove TMF they can click the trash can
 - Note: When using TMF funds to pay any amount of the course fee the List Price of the course will always be used and will be seen at the bottom of the screen in the Subtotal area

Secure Checkout

LEGAL ENTITY	LINE ITEMS	TOTAL
A HPS SOrg	1	AR 24865.00

Apply Training Match Funds


Training Match Funds Contract Number	Your Available Training Match Funds	Training Match Funds to Apply
0000000GEuAAM Edit	AR 49000.5	TMF 1,000.00 AR Edit

Disclaimer: By applying any Training Match Funds (TMF) after clicking the Training Match Funds to Apply button, course price will be updated to the List Price that is reflected at the bottom of this screen in the Subtotal

Payment


*Payment Method: *Purchase Order Number: Promotion Code:

[APPLY PROMOTION](#)

Line Number	Training Course	Seat	Price	Subtotal
10	 EXP-02-VILT Test Instructor With VILT Course Mar 28, 2024 To Apr 11, 2024 / English / (GMT + 05:30) Asia/Kolkata	1	List Price: AR 25665.0 Your Price: AR 25665.0	AR 25665.0

Notes for the Honeywell Order Processing Team

Order Total

Subtotal: AR 25665.00
Training Match Funds: -AR 1,000.00 
Total: AR 24865.00

**Calculate Order Total to see additional charges

Notes:
If you have changed your ship to location please click 'CALCULATE ORDER TOTAL' to enable the 'PLACE MY ORDER' button.
Click 'CALCULATE ORDER TOTAL' if you want to see tax, shipping and other costs before placing your order, otherwise those will be shown on your order acknowledgement.
For large orders the order calculation process can take a long time.

Grand Total: AR 24865.00
 *I agree to all of the Terms and Conditions

[CALCULATE ORDER TOTAL](#) [PLACE MY ORDER](#)

7. USER JOURNEY (SIGNED IN) CONT'D

- User paying for a training course with Training Match Funds (TMF) using e-Commerce
 - In the Secure Checkout page
 - Users Billing address should already be prefilled if they need to change it, they can click on the ADDRESS BOOK button and select a different one

Select Billing Address

Account Name Enter the keyword

Account Name	Street Address	City	Region	Postal code	Country
<input type="radio"/> C LP	PO Box	lands			United States
<input type="radio"/> P Co	park Dr.				United States
<input type="radio"/> C LP	PO Box	lands			United States
<input checked="" type="radio"/> C LP	Pines Dr.	lands			United States

7. USER JOURNEY (SIGNED IN) CONT'D

- User paying for a training course with Training Match Funds (TMF) using e-Commerce
 - When user is in the Secure Checkout page
 - User must click the “I agree to all of the Terms and Conditions” check box before the Blue PLACE MY ORDER button becomes active
 - If user wants to remove this item from their cart, they need to click on the Back to Cart bread crumb to get back to their cart where they can remove the individual item or Clear their cart(removes everything)

Honeywell | PROCESS SOLUTIONS

[Back to Cart](#)

Secure Checkout

Notes for the Honeywell Order Processing Team

Order Total

Subtotal AR 5,839.46

Total AR 5,839.46**

**Calculate Order Total to see additional charges

Notes:
If you have changed your ship to location please click 'CALCULATE ORDER TOTAL' to enable the 'PLACE MY ORDER' button.

Click 'CALCULATE ORDER TOTAL' if you want to see tax, shipping and other costs before placing your order, otherwise those will be shown on your order acknowledgement.

For large orders the order calculation process can take a long time.

Grand Total AR 5,839.46

I agree to all of the Terms and Conditions

CALCULATE ORDER TOTAL PLACE MY ORDER

Cart ID: 000093997

CLEAR CART

Item	Part Number	Quantity	Price	Subtotal
10	EXP-02-VILT Test Instructor With VILT Course Mar 28, 2024 To Apr 11, 2024 (GMT + 05:30) Asia/Kolkata	1	List Price: AR 25,865.00 Discount: 9.20% Your Price: AR 13,139.42	AR 13,139.42

Your Order

Subtotal: AR 13,139.42

Total: AR 13,139.42

CHECK OUT

Note: All promotions, tax, and freight costs will be calculated in the checkout page

7. USER JOURNEY (SIGNED IN) CONT'D

- **User paying for a training course with Training Match Funds (TMF) using e-Commerce**
 - In the secure Checkout page after user clicks the Blue PLACE MY ORDER button and there are no errors, they will see an Order Summary page and they will receive an email.
 - In the case of any errors where user cannot correct, please navigate back to you cart and empty it then use the CONTACT US button in the training search pages for the course you wish to enroll in (Manual Process)

Notes for the Honeywell Order Processing Team

Order Total

Subtotal	AR 5,839.46
Total	AR 5,839.46**

**Calculate Order Total to see additional charges

Notes:
If you have changed your ship to location please click 'CALCULATE ORDER TOTAL' to enable the 'PLACE MY ORDER' button.

Click 'CALCULATE ORDER TOTAL' if you want to see tax, shipping and other costs before placing your order, otherwise those will be shown on your order acknowledgement.

For large orders the order calculation process can take a long time.

Grand Total **AR 5,839.46**

I agree to all of the Terms and Conditions

[CALCULATE ORDER TOTAL](#) [PLACE MY ORDER](#)

Facets

SELECT DATE RANGE [Clear](#)

20 Mar 2024 - 18 Jun 2024

^ APPLIED FILTERS [Clear All](#)

^ TRAINING TYPE [Clear](#)

- Asynchronous Training (AT) (14)
- Instructor-Led Training (ILT) (14)
- Virtual Instructor-Led Training (VILT) (26)

54 results

Relevance **Date**

Experion PKS: Fundamentals - Server Engineering and Configuration Implementation

Participants will learn how to plan an Experion PKS system, configure a server for SCADA connections, integrate and use EPKS data in other applications.

Session Date 28 Mar 2024 03:30 to 01 May 2024 12:30
Language English
Training Type Instructor-Led Training (ILT)
Timezone (UTC+00:00) Greenwich Mean Time (GMT)
Region EMEA - Europe, Middle East and Africa
Location Chicago

[COURSE DETAILS](#) [CONTACT US](#) [ORDER ONLINE](#)

7. USER JOURNEY (SIGNED IN) CONT'D

- **User paying for a training course with Training Match Funds using e-Commerce**
 - After user clicks the Blue PLACE MY ORDER button and there are no errors, they will see an Order Summary page and they will receive a Transaction Summary email from Honeywell Customer Service mailbox within some time.
 - User will be put on a Waiting User list until the Prerequisite's if any have been validated then user will be enrolled into training course and will also receive a “Confirmation of Enrollment” email from our LMS.

Notes for the Honeywell Order Processing Team

Order Total	
Subtotal	AR 5,839.46
Total	AR 5,839.46**

**Calculate Order Total to see additional charges

Notes:
If you have changed your ship to location please click 'CALCULATE ORDER TOTAL' to enable the 'PLACE MY ORDER' button.

Click 'CALCULATE ORDER TOTAL' if you want to see tax, shipping and other costs before placing your order, otherwise those will be shown on your order acknowledgement.

For large orders the order calculation process can take a long time.

Grand Total **AR 5,839.46**

*I agree to all of the [Terms and Conditions](#)

7. USER JOURNEY (SIGNED IN) CONT'D

- **User paying for a training course with Training Match Funds and Credit Card or Training Match Funds and Purchase Order (TMF/CC or TMF/PO) using e-Commerce**

- User visits <https://process.honeywell.com/us/en/services/training>

- **Honeywell Academy**

Skills shortages, remote working and digital technologies are changing the way we work. Honeywell Academy is the single-stop for solutions to accelerate and enhance competencies for all your employees.

 [ACCESS COURSE SCHEDULE](#)

- User searches and selects a course
- If user has Buyer Access/Rights, they will see a blue ORDER ONLINE button which will be used to pay for the course and initiate enrollment into the course digitally.
- If user does not have Buyer Rights/Access, they will not see the Blue ORDER ONLINE button but will see a Blue CONTACT US button which when clicked will bring up the email template that a user needs to fill in and send to us (This is the manual/legacy method of paying for and getting enrolled into a course)
- Users can request for Buyer Access/Rights which will take 24-48hrs to process

7. USER JOURNEY (SIGNED IN) CONT'D

- User paying for a training course with Training Match Funds and Credit Card or Training Match Funds and Purchase Order (TMF/CC or TMF/PO) using e-Commerce
 - User has selected the course they want to enroll in they now need to click on the Blue



EXP-02-AT
10 day(s)

Experion PKS: Fundamentals - Server Engineering and Configuration Implementation

Participants will learn how to plan an Experion PKS system, configure a server for SCADA connections, integrate and use EPKS data in other applications

Session Date	02 May 2024 to 20 Dec 2024
Language	English
Training Type	Asynchronous Training (AT)
Timezone	(UTC-04:00) Bolivia Time (BOT)
Region	AMER - US, Canada, Latin America

[COURSE DETAILS](#)

[CONTACT US](#)

[ORDER ONLINE](#)

7. USER JOURNEY (SIGNED IN) CONT'D

- **User paying for a training course with Training Match Funds and Credit Card or Training Match Funds and Purchase Order (TMF/CC or TMF/PO) using e-Commerce**
 - User will then be directed to a “Precheck out” page where they can view the details of the course for example:
 - List Price (LP)
 - Your Price if different from LP
 - Quantity **MUST ALWAYS** be one.
 - Subtotal
 - If all the above looks good user can add the item to their cart by clicking on the Blue ADD

Home > Course List > Products > Trainings > Control Monitoring And Safety Systems > Experion PKS (EXP) > EXP-02-AT > [EXP-02-AT](#)

EXP-02-AT

Participants will learn how to plan an Experion PKS system, configure a server for SCADA connections, integrate and use EPKS data in other applications

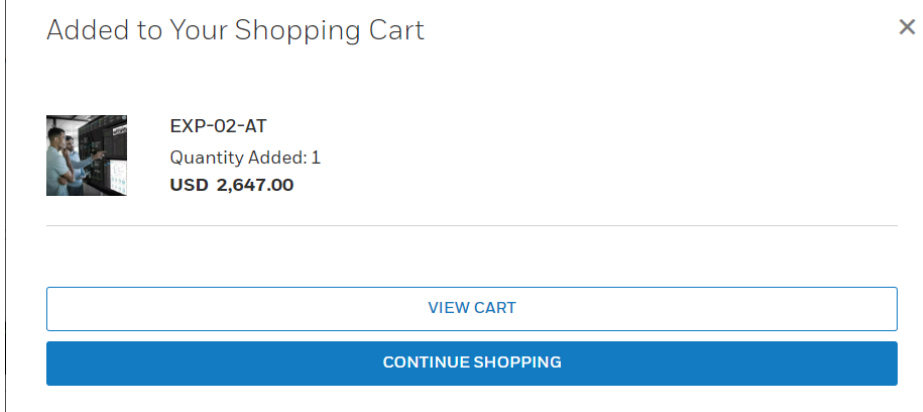


List Price	Your Price	Quantity	Subtotal
USD 2,647.00	USD 2,647.00	- 1 +	USD 2,647.00

[TRAINING COURSE SEARCH PAGE](#) [ADD TO CART](#)

7. USER JOURNEY (SIGNED IN) CONT'D

- **User paying for a training course with Training Match Funds and Credit Card or Training Match Funds and Purchase Order (TMF/CC or TMF/PO) using e-Commerce**
 - User will then see a dialog box to either “VIEW CART or CONTINUE SHOPPING”




- Here user can click the view cart button or elect to continue shopping


7. USER JOURNEY (SIGNED IN) CONT'D

- User paying for a training course with Training Match Funds and Credit Card or Training Match Funds and Purchase Order (TMF/CC or TMF/PO) using e-Commerce
 - When user clicks the VIEW CART button they will be taken to their “CHECK OUT” page
 - User can do the following in this page
 - Click CLEAR CART – removes all items in your cart
 - Click on the trash can for individual items – removes just that item
 - If all looks good user clicks the Blue CHECK OUT button

< Continue Shopping

Cart ID: 0000093942 User Journey (Signed IN) cont'd CLEAR CART

Item	Part Number	Quantity	Price	Subtotal
10	 EXP-02-AT To 0	- 1 +	List Price: USD 2,647.00 Your Price: USD 2,647.00	USD 2,647.00



Your Order

Subtotal: USD 2,647.00

Total: USD 2,647.00


CHECK OUT

Note: All promotions, tax, and freight costs will be calculated in the checkout page

7. USER JOURNEY (SIGNED IN) CONT'D

- User paying for a training course with Training Match Funds and Credit Card or Training Match Funds and Purchase Order (TMF/CC or TMF/PO) using e-Commerce
 - When user is in the Secure Checkout page
 - User selects clicks the Apply Training Match Funds chevron
 - User enters valid TMF Local Reference number number and clicks enter which results in the APPLY button to become active
 - Note: If user does not know the Local Reference number, they can get the information from their manager or Training Coordinator

Secure Checkout

LEGAL ENTITY	LINE ITEMS	TOTAL
HPS SOrg	1	AR 15,281.15
Apply Training Match Funds 		
Training Match Funds Contract Number	Your Available Training Match Funds	Training Match Funds to Apply
<input type="text" value="0000000GEuAAM"/>		<input type="text"/>
<input type="button" value="Apply"/>		<input type="checkbox"/> I agree to and acknowledge the following: I have approval to consume my company's Training Match Funds (TMF) to pay for this training course. The use of TMF can only be applied to the List Price of the course. An administrative fee of \$200 USD may be assessed if this transaction needs to be reversed after it has been processed. Honeywell Academy Terms and Conditions SESP-Training-Match
<input type="button" value="Apply Training Match Funds"/>		

Disclaimer: By applying any Training Match Funds (TMF) after clicking the Training Match Funds to Apply button, course price will be updated to the List Price that is reflected at the bottom of this screen in the Subtotal

7. USER JOURNEY (SIGNED IN) CONT'D

- User paying for a training course with Training Match Funds and Credit Card or Training Match Funds and Purchase Order (TMF/CC or TMF/PO) using e-Commerce
 - When user is in the Secure Checkout page
 - User clicks the Blue APPLY button their TMF balance will be displayed
 - Upon entering any amount of TMF and checking the Check Box, agreeing to the Terms and Conditions the Blue Apply Training Match funds button becomes active and the price of the course will be updated to the List Price minus any TMF applied as seen in the Subtotal at the bottom of the screen
 - **Note: When using TMF funds to pay any amount of the course fee the List Price of the course will always be used and will be seen at the bottom of the screen in the Subtotal area**

Secure Checkout

LEGAL ENTITY
HPS SOrg

Apply Training Match Funds ▾

Training Match Funds Contract Number
50000000GEuAAM Edit

Disclaimer: By applying any Training Match Funds (TMF) after clicking the Training Match Funds to Apply button, course price will be updated to the List Price that is reflected at the bottom of this screen in the Subtotal.

LINE ITEMS
1


Your Available Training Match Funds
AR 49000.5

TOTAL
AR 13139.42

Training Match Funds to Apply
1000

I agree to and acknowledge the following:
I have approval to consume my company's Training Match Funds (TMF) to pay for this training course.
The use of TMF can only be applied to the List Price of the course.
An administrative fee of \$200 USD may be assessed if this transaction needs to be reversed after it has been processed.
Honeywell Academy Terms and Conditions
SESP-Training-Match

Apply Training Match Funds

Line Number	Training Course	Seat	Price	Subtotal
10	 EXP-02-VILT Test Instructor With VILT Course Mar 28, 2024 To Apr 11, 2024 / English / (GMT + 05:30) Asia-Kolkata	1	List Price: AR 25665.0 Your Price: AR 25665.0	AR 25665.0

Notes for the Honeywell Order Processing Team

Notes:
If you have changed your ship to location please click 'CALCULATE ORDER TOTAL' to enable the 'PLACE MY ORDER' button.
Click 'CALCULATE ORDER TOTAL' if you want to see tax, shipping and other costs before placing your order, otherwise those will be shown on your order acknowledgement.
For large orders the order calculation process can take a long time.

Order Total

Subtotal AR 25665.00

Training Match Funds -AR 1,000.00

Total AR 24865.00

**Calculate Order Total to see additional charges

Grand Total AR 24865.00

*I agree to all of the Terms and Conditions

CALCULATE ORDER TOTAL

PLACE MY ORDER

7. USER JOURNEY (SIGNED IN) CONT'D

- User paying for a training course with Training Match Funds and Credit Card or Training Match Funds and Purchase Order (TMF/CC or TMF/PO) using e-Commerce
 - When user is in the Secure Checkout page
 - User must go back to top of page and edit the amount of TMF to cover the remaining balance then click the Blue Apply Training Match Funds button
 - User them scrolls down to see that they have used enough TMF to pay for the course against the List Price
 - If user wants to remove TMF they can click the trash can
 - Note: When using TMF funds to pay any amount of the course fee the List Price of the course will always be used and will be seen at the bottom of the screen in the Subtotal area

Secure Checkout

LEGAL ENTITY: A HPS SOrg

LINE ITEMS: 1

TOTAL: AR 24865.00

Apply Training Match Funds

Training Match Funds Contract Number: 0000000GEuAAM Edit

Your Available Training Match Funds: AR 49000.5

Training Match Funds to Apply: TMF 1,000.00 AR Edit

Disclaimer: By applying any Training Match Funds (TMF) after clicking the Training Match Funds to Apply button, course price will be updated to the List Price that is reflected at the bottom of this screen in the Subtotal


Payment

*Payment Method: Please Select

*Purchase Order Number: [input]

Promotion Code: [input]

APPLY PROMOTION

Line Number	Training Course	Seat	Price	Subtotal
10	 EXP-02-VILT Test Instructor With VILT Course Mar 28, 2024 To Apr 11, 2024 / English / (GMT + 05:30)Asia/Kolkata	1	List Price: AR 25865.0 Your Price: AR 25865.0	AR 25865.0

Notes for the Honeywell Order Processing Team

[input area]

Order Total

Subtotal: AR 25865.00

Training Match Funds: AR 1,000.00

Total: AR 24865.00

**Calculate Order Total to see additional charges

Notes: If you have changed your ship to location please click 'CALCULATE ORDER TOTAL' to enable the 'PLACE MY ORDER' button.

Click 'CALCULATE ORDER TOTAL' if you want to see tax, shipping and other costs before placing your order, otherwise those will be shown on your order acknowledgement.

For large orders the order calculation process can take a long time.

Grand Total: AR 24865.00

I agree to all of the Terms and Conditions

CALCULATE ORDER TOTAL PLACE MY ORDER

7. USER JOURNEY (SIGNED IN) CONT'D

- User paying for a training course with Training Match Funds and Credit Card or Training Match Funds and Purchase Order (TMF/CC or TMF/PO) using e-Commerce

- When user is in the Secure Checkout page
 - If user does not have enough TMF or choses to use just a portion of TMF.
 - User can choose to make up the remaining balance using either the CC or PO method of payment
 - If user selects CC they need to select card on file or add one
 - If user selects PO enter PO#
 - **Note: When using TMF funds to pay any amount of the course fee the List Price of the course will always be used and will be seen at the bottom of the screen in the Subtotal area**


Secure Checkout

7. USER JOURNEY (SIGNED IN) CONT'D

User paying for a training course with Training Match Funds and Credit Card or Training Match Funds and Purchase Order (TMF/CC or TMF/PO) using e-Commerce

- When user is in the Secure Checkout page
 - User checks the Check Box next to the I agree to all the Terms and Conditions which will activate the Blue PLACE MY ORDER button
 - **Note: When using TMF funds to pay any amount of the course fee the List Price of the course will always be used and will be seen at the bottom of the screen in the Subtotal area**

The screenshot displays the checkout interface for a training course. At the top, a table lists the course details:

Line Number	Training Course	Seat	Price	Subtotal
10	 EXP-02 Experion PKS: Fundamentals - System Overview Test Apr 18, 2024 To Apr 30, 2024 / English / (GMT + 05:30) Asia/Kolkata	1	List Price: AR 30,081.00 Your Price: AR 30081.0	AR 30081.0

Below the table, there is a section for "Notes for the Honeywell Order Processing Team" with a text input field. To the right, the "Order Total" section shows:

- Subtotal: AR 30081.00
- Training Match Funds: -AR 1,000.00
- Total: AR 29081.00

Below the totals, there is a checkbox for "I agree to all of the Terms and Conditions" which is checked. At the bottom, there are two buttons: "CALCULATE ORDER TOTAL" and "PLACE MY ORDER".

Additional text on the page includes: "Notes: If you have changed your ship to location please click 'CALCULATE ORDER TOTAL' to enable the 'PLACE MY ORDER' button." and "Click 'CALCULATE ORDER TOTAL' if you want to see tax, shipping and other costs before placing your order, otherwise those will be shown on your order acknowledgement." and "For large orders the order calculation process can take a long time."

7. USER JOURNEY (SIGNED IN) CONT'D

- User paying for a training course with Training Match Funds and Credit Card or Training Match Funds and Purchase Order (TMF/CC or TMF/PO) using e-Commerce
 - In the Secure Checkout page
 - Users Billing address should already be prefilled if they need to change it, they can click on the ADDRESS BOOK button and select a different one

Select Billing Address

Account Name Enter the keyword

Account Name	Street Address	City	Region	Postal code	Country
<input type="radio"/> C LP	PO Box	lands			United States
<input type="radio"/> P Co	park Dr,				United States
<input type="radio"/> C LP	PO Box	lands			United States
<input checked="" type="radio"/> C LP	ines Dr,	lands			United States

7. USER JOURNEY (SIGNED IN) CONT'D

- User paying for a training course with Training Match Funds and Credit Card or Training Match Funds and Purchase Order (TMF/CC or TMF/PO) using e-Commerce
 - When user is in the Secure Checkout page
 - If user wants to remove this item from their cart, they need to click on the Back to Cart bread crumb to get back to their cart where they can remove the individual item or Clear their cart(removes everything)

The screenshot shows the Honeywell 'Secure Checkout' page. At the top left, the Honeywell logo and 'PROCESS SOLUTIONS' are visible. A 'Back to Cart' breadcrumb is highlighted with a red box. Below the breadcrumb is the 'Secure Checkout' heading. A text area for 'Notes for the Honeywell Order Processing Team' is present. To the right, the 'Order Total' section shows a Subtotal of AR 5,839.46 and a Total of AR 5,839.46**, with a note to calculate the total to see additional charges. Below this, a 'Grand Total' of AR 5,839.46 is shown with a checked box for 'I agree to all of the Terms and Conditions'. Two buttons, 'CALCULATE ORDER TOTAL' and 'PLACE MY ORDER', are visible. A 'CLEAR CART' button is also highlighted with a red box. The main cart area shows one item: 'EXP-02-VILT' (Test Instructor With VILT Course) with a quantity of 10, a list price of AR 25,865.00, a 9.20% discount, and a final price of AR 13,139.42. A 'Your Order' summary on the right shows a Subtotal of AR 13,139.42 and a Total of AR 13,139.42. A 'CHECK OUT' button is highlighted with a red box. A note at the bottom states: 'Note: All promotions, tax, and freight costs will be calculated in the checkout page.'

7. USER JOURNEY (SIGNED IN) CONT'D

- **User paying for a training course with Training Match Funds and Credit Card or Training Match Funds and Purchase Order (TMF/CC or TMF/PO) using e-Commerce**
 - In the secure Checkout page after user clicks the Blue PLACE MY ORDER button and there are no errors, they will see an Order Summary page and they will receive an email.
 - In the case of any errors where user cannot correct, please navigate back to your cart and empty it then use the CONTACT US button in the training search pages for the course you wish to enroll in (Manual Process)

The screenshot displays the Honeywell e-commerce interface. At the top left, there is a text box for 'Notes for the Honeywell Order Processing Team'. To the right, the 'Order Total' section shows a Subtotal of AR 5,839.46 and a Total of AR 5,839.46**, with a note to calculate the order total to see additional charges. Below this, a 'Notes' section provides instructions on how to calculate the order total and place the order. A 'Grand Total' of AR 5,839.46 is shown, along with a checked checkbox for 'I agree to all of the Terms and Conditions'. Two buttons are visible: 'CALCULATE ORDER TOTAL' and 'PLACE MY ORDER'. The bottom portion of the screenshot shows a search results page for 'Experion PKS: Fundamentals - Server Engineering and Configuration Implementation'. The page includes facets for 'SELECT DATE RANGE' (20 Mar 2024 - 18 Jun 2024), 'APPLIED FILTERS', and 'TRAINING TYPE' (Asynchronous Training (AT) (14), Instructor-Led Training (ILT) (14), Virtual Instructor-Led Training (VILT) (26)). The main content area shows the course title, a description, and details such as 'Session Date', 'Language', 'Training Type', 'Timezone', 'Region', and 'Location'. Three buttons are visible at the bottom: 'COURSE DETAILS', 'CONTACT US' (highlighted with a red box), and 'ORDER ONLINE'.

7. USER JOURNEY (SIGNED IN) CONT'D

- **User paying for a training course with Training Match Funds and Credit Card or Training Match Funds and Purchase Order (TMF/CC or TMF/PO) using e-Commerce**
 - After user clicks the Blue PLACE MY ORDER button and there are no errors, they will see an Order Summary page and they will receive a Transaction Summary email from Honeywell Customer Service mailbox within some time.
 - User will be put on a Waiting User list until the Prerequisite's if any have been validated then user will be enrolled into training course and will also receive a "Confirmation of Enrollment" email from our LMS.

Notes for the Honeywell Order Processing Team

Order Total

Subtotal	AR 5,839.46
Total	AR 5,839.46**

**Calculate Order Total to see additional charges

Notes:
If you have changed your ship to location please click 'CALCULATE ORDER TOTAL' to enable the 'PLACE MY ORDER' button.

Click 'CALCULATE ORDER TOTAL' if you want to see tax, shipping and other costs before placing your order, otherwise those will be shown on your order acknowledgement.

For large orders the order calculation process can take a long time.

Grand Total **AR 5,839.46**

I agree to all of the Terms and Conditions

**THANK
YOU**

Honeywell